

**The Catholic Parish of St Swithun Wells**  
 (part of the Catholic Diocese of Portsmouth)  
 Thank you for joining the Parish



**PARISHIONER REGISTRATION**  
**- ONE FORM PER HOUSEHOLD -**

**First adult**

Name		Gender	
Date of birth			
Marital status			
Postal Address	Postcode:		
Telephone No.			
Email address			
Religion		Nationality:	

**Second adult**

Name		Gender	
Date of birth			
Address <i>if different to above</i>	Postcode:		
Telephone No.			
Email address			
Religion		Nationality:	

**Children under 17 in your household**

Name	Male / Female	Date of Birth	Date Baptised	Date of FHC	Date Confirmed	School / College

### Which of our Churches do you normally attend?

<input type="checkbox"/> Holy Cross, Eastleigh	<input type="checkbox"/> St Edward the Confessor, C/Ford	<input type="checkbox"/> St Joseph's, Romsey
<input type="checkbox"/> St Andrew's, N. Baddesley	<input type="checkbox"/> St Swithun Wells, Fair Oak	<input type="checkbox"/> OLQA, Bishop's Waltham

### How can we help you?

<input type="checkbox"/> A House Blessing	<input type="checkbox"/> Receive Communion at Home	<input type="checkbox"/> A Home Visit
---	--	---------------------------------------

### Information you feel we need to know

<b>Giving</b>	If you are UK taxpayer are you interested in giving via Gift Aid? <b>Y / N</b> For more information about how you can give to the Parish please go to our website: <a href="https://www.stswithunwellsparish.org.uk/financesdonations">https://www.stswithunwellsparish.org.uk/financesdonations</a> There is a comprehensive guide to giving available to read/download as a pdf
---------------	--

### Contacting You

If you would like to be informed of future events and other news from the parish and the Diocese, please tick the box below and confirm which contact method(s) you agree to.

Preferred contact method(s):

- Email
- Telephone
- Post

- I would like to be added to the parish mailing list to receive news and information (via our newsletter) about activities, fundraising and events at the Parish and the Catholic Diocese of Portsmouth.**

Your name and contact details will be added to our parish database. You can unsubscribe at any time, either by clicking on the unsubscribe link at the bottom of our emails or by contacting the Parish Office by email at [office@stswithunwellsparish.org.uk](mailto:office@stswithunwellsparish.org.uk) or by telephone on 02380 273882.

### Privacy

Please read our Short Privacy Notice (see next page) regarding this form and our full Privacy Notice regarding all processing of personal data in the Diocese, available on the Diocese website or from the Parish Office.

- Please tick to confirm you understand the described use of your personal data and understand your data subject rights.

<b>Print name(s):</b>		
<b>Signature(s):</b>	<b>Date</b>	

## **Short Privacy Notice (please keep this page for reference)**

- The lawful basis for collecting your personal data to inform you about [St Swithun Wells] (the 'Parish') and the Catholic Diocese of Portsmouth (the 'Diocese') events and information is your consent.
- The lawful basis for sharing your personal data within the Diocese only is the legitimate interest of Parish and Diocese administration.

Your personal data:

- will be used to inform you about news, events, fundraising and activities within the Diocese.
- will be seen by the Parish Priest and Parish Office employees and volunteers.
- will not be shared with anyone external (i.e. a contractor) unless it is a legal obligation or within the legitimate interests of the Diocese.
- will not be used for any other purpose than for providing Parish and Diocese information and for Parish and Diocese administration unless it is a legal obligation or within the legitimate interests of the Diocese.
- will be stored on the Diocese secure server accessed by password login; any paper records will be stored in a lockable cabinet in a lockable office; sensitive personal data (e.g. for under 18s) will be saved in a password encrypted file.
- will be kept while you are a regular member of the Diocese. Every 7 years parishioners will be informed by email that we still hold your data and reminded that you may access, amend, or delete your data; contact details we hold for people that are no longer regular members will be deleted securely, and
- will be disposed of securely if after 7 years or earlier you inform the Diocese that you do not wish to remain on the parishioner database.
- It is optional to agree to be on the Parish and Diocese mailing list and there are no negative consequences as a parishioner for not agreeing, however we will not be able to inform you of activities and events in the Diocese.
- As a data subject you have the right to withdraw your consent to process your personal data, make an objection to any particular use of your personal data by the Diocese, or access, amend or delete any of your personal data held by the Diocese. Please email your request to: [office@stswithunwellsparish.org.uk](mailto:office@stswithunwellsparish.org.uk)
- Information provided on this form, together with all other personal data held about these individuals by the Parish and the Catholic Diocese of Portsmouth, is processed in accordance with the Diocese's Privacy Notice and Retention Schedule, which can be obtained from [www.portsmouthdiocese.org.uk/gdpr](http://www.portsmouthdiocese.org.uk/gdpr) or from the Parish Office.